

# Communications Policy with Shareholders, Investors and/or Communications Channels of PT Semen Indonesia (Persero) Tbk

### Introduction

This policy is arrangedas a guideline to provide information to Shareholders, the Investment Community, and the Mass Media in a fair and timely manner regarding PT Semen Indonesia (Persero) Tbk, as well as information for Shareholders, Investors, and the Mass Media regarding how to be able to communicate with the Company. This policy also serves as the Company's commitment to implementing good communications with Shareholders and the Capital Market Community.

### **General Policy**

The Company applies fairtreatment in providing information to its shareholders or investors. The Company seeks to communicate with shareholders according to their needs. Communications with shareholders and the investment community is carried out according to theapplicable laws and regulations. The Corporate Secretary is responsible for coordinating the submission and dissemination of material and non-material information to the capital market community. In daily activities, the Investor Relations team will take on a role in communications between the Board of Directors and the shareholders/investment community.

## **Material Information Submission Policy**

Information Disclosure to stakeholders has been arranged with reference to the provisions of the Capital Market and Exchange and other relevant laws and regulations. Material information shallnot be disclosed to the mass media before being submitted to the Indonesian Financial Services Authority ("OJK") and the Indonesia Stock Exchange ("BEI").

The Company does not provide exclusive interviews or information to the mass media, shareholders or investors, which contains Material Information that has not been disclosed publicly.

In case of Material Information leakage, the Company will issue a public release through the IDX/BEI. If case of any false or misleading rumors about material information in the mass media, the Company will also issue a public release. Apart from this, the Company will consider whether to confirm or deny the rumors. Generally, the Company does not comment on rumors in the market regardless of whether the rumors are true or not, the delivery of information or confirmation will be carried out selectively and based on the precautionary principle so that it can be accountable to the public.

#### **Spokesperson for the Company**

Officials appointed as spokespersons for the Company are:

- 1. President Director of the Company
- 2. Members of the Board of Directors of the Company, according to the fields under their responsibility
- 3. Corporate Secretary

- 4. GM of Corporate Communications
- 5. GM of Corporate Social Responsibility, specifically onmatters related to Corporate Social Responsibility
- 6. GM of Investor Relations, specifically for those related to Shareholders, investors and analysts

No other employee has the right to speak with shareholders and/or investors, analysts, or the mass media, unless specifically requested by an authorized spokesperson.

In case of an employee is contacted by a shareholder, investor or analyst, he or she is asked to forward the request to the GM of Investor Relations and/or the Corporate Secretary. In case of any contacts with mass media, employees are asked to forward the queryto the GM of Corporate Communications.

The Company's official spokespersons must ensure that the provided information is accurate and has (can be) published and complies with applicable regulations.

### **Communications Channels**

Communications with shareholders, the capital market community and the mass media is carried out through the following communications channels:

1. Annual Report

The Annual Report is published annually in Indonesian and English which contains company profile, reports from the directors and the board of commissioners, the Company's operational and financial performance in the reporting year, the implementation of corporate governance, social and environmental responsibility, and other information as regulated in OJK Regulations No.29/POJK.04/2016. The Company's Annual Report can be obtained on the Indonesian Stock Exchange website (idx.co.id) and the Company's website (sig.id)

2. Interim and Annual Financial Reports

The Interim and Annual Financial Reports present the Company's financial performance, consisting of a Balance Sheet, Profit and Loss Report, Statement of Changes in Equity, Statement of Cash Flow, and Notes to Financial Statements. Interim Financial Reports are submitted based on OJK and IDX regulations in Indonesian and English for the three months ended March 31, six months ended June 30, nine months ended September 30, and 12 months (Annual) ended December 31. The Company's Annual Report can be obtained on the Indonesia Stock Exchange website (idx.co.id) and the Company's website (sig.id).

3. Sustainability Report

A reportissued by the Company regarding environmental, social and good governance performance in an accountable manner. The report also presents the Company's strategy and commitment to the Environment, Social and Corporate Governance. The Sustainability Reportispublished annually at the same time with the submission of the Annual Report and provided in Indonesian and English. The Sustainability Report can be obtained through the Indonesian Stock Exchange website (idx.co.id) and the Company's website (sig.id)

4. General Meeting of Shareholders

The GMS ("RUPS") is a forum where the shareholders have exclusive rightto obtain information about the Company from the Board of Directors/Commissioners and also make decisions for the Company.

5. Public Expose

Public Expose is held at least once in a year, according to the regulations of the Indonesian Stock Exchange, to convey the Company's performance so that information regarding the Company's performance is evenly disseminated. The Company will submit a Public Expose plan in 10 trading days in advance and deliver the Public Expose material in 3 days prior before taking place. The Investors or potential investors can find out about the Company's performance and plans, and interact with the Listed Company's Management to obtain the information needed to make investment decisions.

6. Company Website

The Company's website contains information about the Company and provides access to relevant Company information for shareholders and the investment community. On the website, the Company provides annual reports, interim and annual financial reports, sustainability reports and other publicly accessible information. The Company's website addressed as sig.id uses Indonesian and English.

7. Press releases

Press Release is the information/news issuedby the Company to the mass media in order to distribute any information regarding the Company. Press Releases are purposed to provide new information (products, promotions, policies, decisions, etc.), to clarify something (providing correct information on a false and detrimental report), and to buildpositive image. For any material information, Press Release is reported to the capital market authorities before being distributed to the mass media.

8. Press Conference

Press conferences are held under certain conditions that require the Company's explanation.

9. Social Media

The Company can also deliver various information to the public through the Company's official Social Media accounts including:

- Facebook: semenindonesiagroup
- Instagram: @sig.id
- Youtube: SIG
- Twitter: @semenku
- LinkedIn: PT Semen Indonesia (Persero) Tbk
- 10. Company e-mail

The company is contactable for shareholders, investors and the public to communicate through the company's official e-mail address, namely: info@sig.id

11. Information Disclosure to the Public

Public listed, the Company is obliged to obey theOJK and IDX regulations. In case of any Material Information Disclosure, it will be carried out according to the applicable OJK and IDX Regulations. Information Disclosure is submitted to OJK and IDX not later than 2 (two) working days after the occurrence of an event that may affect shareholder decisions. This Information Disclosure is delivered either through the Issuer Reporting System from the OJK and IDX, as well as being listed on the Company's website.

12. Inquiries/Information of Shareholders

Shareholders can submit suggestions/information or questions regarding their share ownership to the Company through the Company's website in the "Contact Us" section or e-mail to info@sig.id or investor.relations@sig.id

#### 13. Analyst Meeting

Analyst Meetings are held by Investor Relations in various forms, including:

- One-on-one or group meeting upon request from analyst
- Investor Conference organized by a Securities Company
- Result Conference Call which is held immediately after the Company announces the Interim Financial Report or Annual Financial Report.

Analyst meetings can be held in person or via video/conference call

Analyst meeting is allowing the exchange of information regarding the Company's development. The submitted nformation is made to comply with the applicable laws and regulations as well as the Company's internal policies.

Jakarta, December 2, 2022 PT Semen Indonesia (Persero) Tbk

Donny Arsal My President Director